

**Staff Engagement Committee (SEC)
Meeting Minutes
May 28, 2024, 8:30 a.m. via Zoom**

1. Welcome and Introduction of Visitors
 - a. Mary Kalafatis and Adriana Burnett with the Department of Business Practices
2. Opening Meeting Question?
 - a. What do you most look forward to the summer?
3. Approval of March Minutes
 - a. Minutes approved
4. Administrative Report- John Crawford, Vice President for Finance & CFO
 - a. FY25 Budget approved by the Board of Regents in May. TAMU Budget is \$2.4 Billion. When adding TAMU, Galveston, and HSC totals about \$3.0M
 - b. The Board of Regents approved a 4% merit plan.
 - c. Market adjustments for university employees will be a new minimum hourly wage for non-exempt employees will be changing to \$15.85/hour effective May 26th. The current minimum exempt is \$35,000 but will be increased to \$45,000/year June 1st effective date. If an employee receives the increase, they are still eligible for a merit increase.
 - d. Still working on titles for the division. There is a group in the division working closely with HR. Hoping to have finalized by the end of the summer.
 - e. New few weeks will be very busy.
 - i. June 8th International Soccer Game at Kyle Field
 - ii. June 11-13th 41 at 100 Celebration at the George Bush Library- Family will all be in attendance along with 2 concerts. June 13th will be a free concert with Lyle Lovett and Robert Earl Keen. Have to go to the website and register for all of the events to be able to attend. Library and new exhibits will be free as well.
 - iii. June 15th George Strait Concert at Kyle Field
5. Benefits Report- Stacey Havel, Benefits Services Administrator, HROE
 - a. Open enrollment July 10-31
 - b. July 2nd and 19th there will be virtual meetings
 - c. Flexible spending is increasing to \$3,200.
 - d. No update from the Baylor Scott & White updates they are still in negotiations.
6. University Staff Council Report, Katherine McLelland or Gloria Brecht
 - a. October 2024 there will be a Qualtrics survey coming out and encouraging employees to participate.

- b. Any questions go to staff.tamu.edu
 - c. The Fun Run was a huge success. The profit for the Staff Emergency Fund is \$11,000.
7. Old Business
8. New Business
- a. Updates from sub-committees
 - i. Staff Appreciation- Darlene Whyte
 - 1. No updates
 - ii. Staff Development- Rebecca Spangler
 - 1. No updates
 - iii. Onboarding- Clayton Holle
 - 1. No updates
9. Closing Discussion
- a. Announcements
 - i. Elections will start in June. Emails will start going out to the departments that will need to fill open positions.
 - b. Elections for Chair Elect Position
 - i. Moved to the June meeting.
 - c. Next SEC Meeting, Wednesday, June 25, 2024, at 8:30am.
10. Adjourn
- a. Motion to adjourn- Darlene Whyte
 - b. Motion 2nd- Tamra Ray

Important Dates: