

**Staff Engagement Committee (SEC)**  
**Meeting Minutes**  
**March 26, 2024, 8:30 a.m. via Zoom**

1. Welcome
2. Benefits Report- Stacey Havel, Benefits Services Administrator, HROE
  - a. May 15<sup>th</sup> financial planning and retirement planning event (in-person and zoom options available) at the Equine Center- TIAA and TRS will be there. Individual needs to be sure to register for the event.
  - b. WebMD One are still working on their implementation. Be sure to check your own to see if you have received credit for your 2-Step Program. If you show credit and have not done the item let Stacy know at stacy@tamu.edu.
  - c. Open enrollment July 10-31 no major changes expected.
3. Opening Meeting Question?
  - a. What is one thing you would consider yourself an expert outside of the office?
4. Administrative Report- John Crawford, Vice President for Finance & CFO
  - a. New Athletic Director has been hired for Athletics. His name is Trev Alberts.
  - b. Currently a search is taking place for the next COO.
  - c. NLS will be hosting Mexico vs Brazil soccer game on June 8<sup>th</sup> at Kyle Field.
  - d. June 11-13 at the George Bush Library is the 41 at 100 (President George H. W. Bush 100<sup>th</sup> Birthday event. His birthday is June 12<sup>th</sup>). Robert Earl Keen and Lyle Lovett will be performing on Thursday night.
  - e. On June 15<sup>th</sup> George Strait and guests will be held at Kyle Field.
  - f. Work being done on business titles in the division. It's not changing titles but more of alignment of titles and pay grades. Will maintain the growth ladders.
5. Approval of February Minutes
  - a. Motion to approve- Tamra Ray
  - b. Motion 2<sup>nd</sup>- Jamie Crenshaw
6. University Staff Council Report, Katherine McLelland or Gloria Brecht
  - a. May 4<sup>th</sup> the first Maroon and White Fun Run. All proceeds will go to the Staff Emergency Fund.
  - b. Common Grounds was by Emergency Management to speak on the emergency plan for the university. You can find that at [www.tamu.edu/emergency](http://www.tamu.edu/emergency)
  - c. Code Maroon website will have everything published on what the alert is.
  - d. Microsoft 365 there have been some upgrades. M365training.tamu.edu for more information.
  - e. If interested in serving on the USC information can be found at staff.tamu.edu

7. Old Business
  - a. New order for name tags will be in April.
  
8. New Business
  - a. Updates from sub-committees
    - i. Staff Appreciation- Darlene Whyte
      1. No updates
  
    - ii. Staff Development- Britney Castillo
      1. Staff Enrichment Day, Wednesday, March 27<sup>th</sup>.
      2. About 300 people registered to attend
  
    - iii. Onboarding- Leann Harris
      1. No updates
  
9. Closing Discussion
  - a. Announcements- Britney Castillo has accepted a new position outside of the university. The Chair Elect position is vacant.
  
  - b. The Division of Finance & Business Services Next Gen Scholarship opens Thursday, March 28<sup>th</sup> for dependents of division staff.
  
  - c. Elections for Chair Elect Position- If interested please submit your name to Dannah Pembelton no later than April 22<sup>nd</sup>. Election will be at the April SEC Meeting
  
  - d. Reminder- Staff Enrichment Day this Wednesday, March 27<sup>th</sup> 8:30-12:00
  
  - e. SEC Committee Happy Hour- April 24<sup>th</sup> from 5:00-7:00pm.
    - i. Will be Carney's on College Ave. across from the Farm Patch
  
  - f. Next SEC Meeting, Wednesday, April 24, 2024, at 8:30am.
  
10. Adjourn
  - a. Motion to adjourn- Kelsey Grygar
  - b. Motion to 2<sup>nd</sup>- Darlene Whyte

Important Dates:

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