

**Staff Engagement Committee (SEC)
Meeting Agenda**

July 25, 2023, at 8:30am in Zoom

<https://tamu.zoom.us/j/94998628409?pwd=OEg4eWc3TVU3NmtCZVRINWtYZmc5dz09>

Meeting ID: 949 9862 8409

Passcode: 411867

1. Welcome & Introductions
 - a. Welcome new members
 - i. Leslie Dunn, Office of the Vice President for Finance & Deputy CFO replacing Jorge Fonseca
 - ii. Sybil Camacho, College of Veterinary Medicine Finance replacing Jessica Clark who was recently promoted.
 - iii. Tracey Posey, Ex-Officio Member at the HSC replacing Leslie Dunn
2. Approval of May Minutes
 - a. Motion to approve- Britney Castillo
 - b. 2nd- Linda Thurman
3. Administrative Report- John Crawford, Vice President & CFO
 - a. Had the opportunity to talk with General Welsh (Acting President). He wants us to continue to move forward and continue working on projects and working towards goals for the division.
 - b. Putting a process in place for the budget next year.
 - c. General Welsh is Acting President because he has not been approved by the Board of Regents at this point. After the Board meeting expecting they will hold a special meeting to name him as the Interim President.
 - d. Presenting the Programmatic Budget Review next week, August 1, 2023. Usually, the President presents but this year Greg Hartman and John Crawford will present.
 - e. Chancellor has announced there will be a national search for the next President of the University.
 - f. Merit plans will be announced hopefully around the first of August.
4. Benefits Report- Martha Alexander, Assistant Director, HROE
 - a. Open enrollment period. If you have not made your benefit election changes make sure you get that done by July 31st.
 - b. There is not an exception process. All elections must be made no July 31st. There is no time to make any corrections after that date.
 - c. TIAA to come back and do 1:1 consults in September 13-14. Come in and do 1:1 financial planning with the employees. Meetings will be held at the GSC. Financial planning does not have to be done during Open Enrollment.

- d. TRS is coming October 5th to talk to employees and explain the retirement process and answer questions.
- 5. University Staff Council Report, Tamra Young, Executive Officer Committee Secretary
- 6. Old Business
 - a. N/A
- 7. New Business
 - a. Updates from sub-committees
 - i. Staff Appreciation- Darlene Whyte
 - 1. Dannah sent the name badge to the committee, and all agreed they liked them. She will bring a sample to the next meeting to vote on.
 - 2. Waiting to hear if Rudder Theater is available for the awards ceremony.
 - ii. Staff Development- Rebecca Spangler
 - 1. No updates at this time. Meeting this week to talk to John about a budget.
 - iii. Onboarding- Leann Harris
 - 1. Met with Ivan Matip and in the process of working with the report they used for MarCom to divide it up and revise it to make it work for the division.
 - 2. Ketra has met with Shane Hinckley about the new employee swag box. Looking at those boxes and what all they want to put in the box.
 - 3. Would like to talk with Staff Appreciation and all current employees to get a discount code to be able to go online and buy something for themselves.
- 8. Closing Discussion
 - a. Next SEC Meeting, Tuesday, August 22nd at 8:30am.
- 9. Adjourn
 - a. Motion to adjourn- Darlene Whyte
 - b. 2nd- Britney Castillo

Important Dates:

October 26, 2023- Professional Development hosted by SEC

November 7, 2023- Keys to Excellence Awards