

FDP-4 Equipment Information Sheet
 Texas A&M University Property Management
 Mail Stop 6000 - Property@tamu.edu
 (Revised 12/09)



___TAMU ___TAMUG

(Check One)			
___New Asset	___Add To	___Change	___P-card Purchase

Contact: _____

Dept/Sub Dept: _____

Email: _____

Phone: _____

Asset #	
Description Line #1	
Description Line #2	
Manufacturer	
Serial #	
Model #	
Asset Class Code	
Condition	
Acquisition Date	
In Service Date	
Purchasing Doc #	
Cost	
Dept/Sub Dept	
Building #	
Room #	
Group Code	
Other Location	
Owner	
Availability	
How Tagged	
Purpose 1	
Purpose 2	
Purpose 3	
Purpose Total	100 %
Restriction	
Comments	