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Financial Management Services
Texas A&M University

Gift Account Information Form

A gift account will not be established in FAMIS until this form is completed and attached to the Request for New Account Form. Please return to NEW ACCOUNTS at MS6000.

Account Name

Donor (Primary)

College Department

Dept. Code Sub-Dept Code (If any) Mail Stop

Indicate below the type of activity this account is intended to support and any donor restrictions on it, e.g., unrestricted to college or restricted to department, student financial aid, faculty and staff research facilities, etc. **Please note that the donor correspondence indicating purpose of gift is required and should be attached.**

Purpose of Account

IF THIS GIFT INVOLVES RESEARCH ACTIVITIES, PLEASE CERTIFY THE FOLLOWING:

This gift is accepted with the understanding that the university recipient(s) are aware of the scope of the research to be conducted. These funds are bestowed voluntarily by the donor and are not subject to a contract or with the expectation of any tangible compensation.

Department Head's Signature | Dean's Signature

Department Head Date Dean/Director of Unit Date

The Unit Head should forward a signed copy of the form with attachments to the Office of the Vice President for Research for information purpose. **The original form and attachments should continue through the normal gift acceptance process in a timely manner.**

If this gift involves compliance requirements, please circle item(s) that apply: Human Subjects, Laboratory Animals, Recombinant DNA, Biohazards, Radioactive Materials, or Conflict of Interest Issues.

The required reviews should be completed and appropriate compliance documents filed before research begins.

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